AAUW 2022 Renewal Process



New System
New Method
Work in Progress

Welcome

Please log in or create an account to continue.

In order to get started, use the website - my.aauw.org

If you don't have an account click
Forgot your password?

-- This is located under LOG/IN

First time logging in? Clic below.	k "Forgot your password?" link
Need help?	
Log In	
Email	
Password	
a,	
	LOG IN
Forgot your password?	
Don't have an account?	

This is how to initiate the password reset

- Enter your email address
- Click the <u>RESET YOUR</u> <u>PASSWORD</u> button
- This will result in an email being sent to you with instructions
- If you don't receive an email within five minutes please contact membership@aauwpt.org

First time logging in? Click "Forgot your password?" link
below.
Need help?
_
Reset Your Password
Enter your email address, then click RESET YOUR PASSWORD.
For help, please contact connect@aauw.org.
Email
-
RESET YOUR PASSWORD

You will receive an email from American Association of University Women

- Click the link Reset My Password
- This will direct you to a typical password reset screen

Date: April 6, 2022 at 2:01:35 PM PDT

To: sfreemanheit@yahoo.com

Subject: AAUW Password Reset Requested

We received your request to reset your AAUW password.

Click the link below to reset your password or copy and paste it into your web browser.

Reset My Password

If you did not make this request, please ignore this message.

For assistance, email connect@aauw.org or call 800.326.2289, weekdays, 10-5pm, ET.

Thank you,

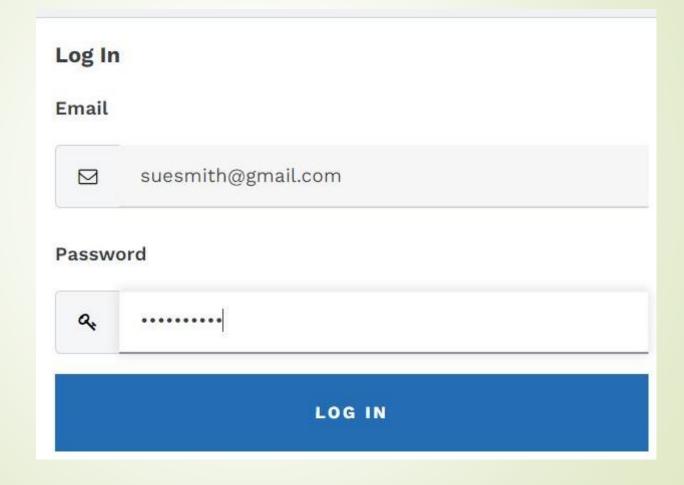
AAUW Support Team

Once you have reset your password you will be logged into Community Hub Personal Snapshot

- Use your email address and new password to log into Community Hub for your personal information at any time
- Use Community Hub to renew
- You will see your Personal Snapshot

AAUW Community Hub

= my.aauw.org



Personal Snapshot

View your latest notifications and snapshots of your profile.

Personal Snapshot

My Profile

My Contact Information

My Username & Password

My Preferences

My Education

My Memberships



Sara Freeman

Personal

Summary of your personal contact information.

AAUW Id

5356186

Full Name

Sara Freeman

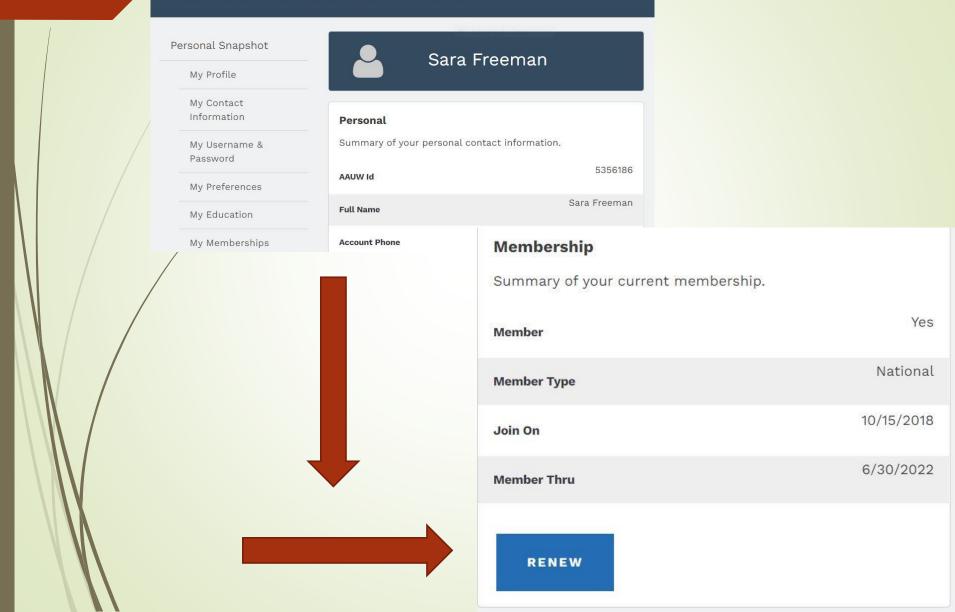
Account Phone

Once you click on RENEW, then your My Profile information will be displayed

- There are many links on the left of your Personal Snapshot if you wish to view and edit your information
- On the Personal Snapshot screen, scroll down until you see the RENEW button
- Click the RENEW button
- Click the <u>Next</u> button when ready to move on

Personal Snapshot

View your latest notifications and snapshots of your profile.



The next screen will display your Profile information for any editing

Once you make sure all information is correct, click the <u>Next</u> button

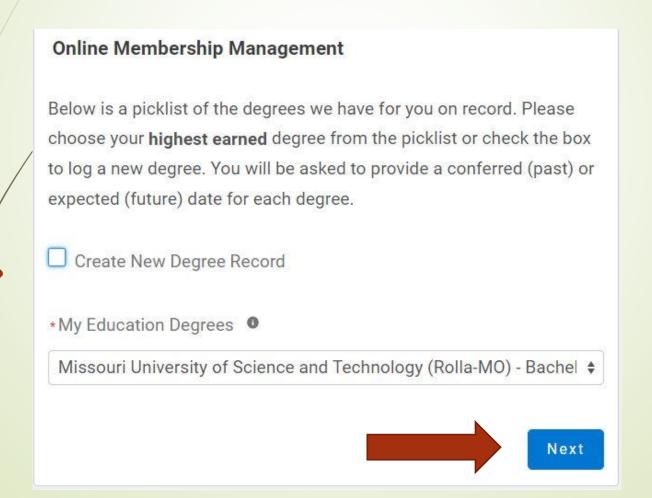
Online Membership Management

Verify or update your information below.
First Name
Sara
Last Name
Freeman
Email Address
sfreemanheit@yahoo.com
Phone Number

Aauw Port Townsend12 40 W Sims Way # 326	
Mailing City	
Port Townsend	
Mailing Zip/Postal Code	
98368-3058	
Mailing Country	
United States	\$
Mailing State	
WA	

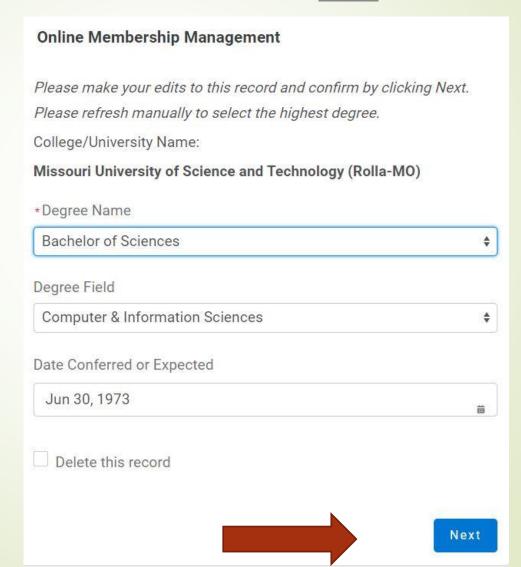
The next screen will display your degree information

- You may edit the degree information
- You may also add a degree
- Once all information is correct, click the <u>Next</u> button



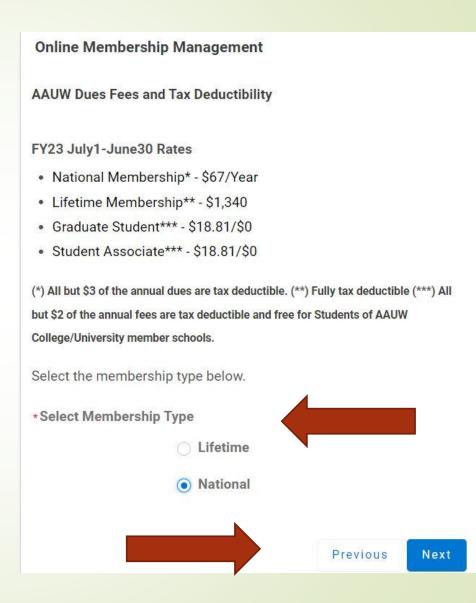
The next screen will display more degree information

- You may edit the information
- Once all information is correct click the Next button



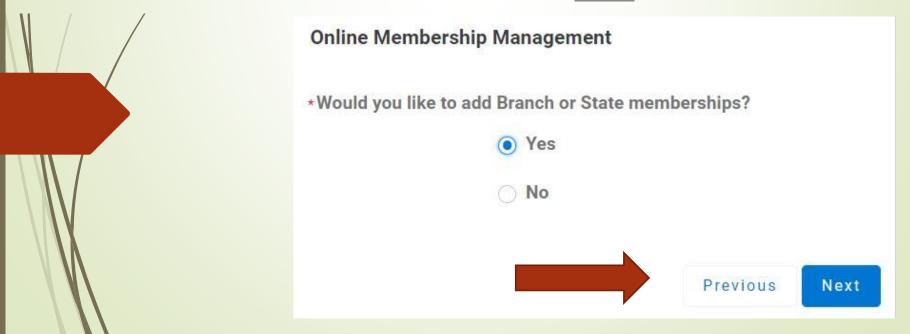
The next screen will display membership information

- You may select <u>Lifetime</u> or National
- Your amount due will be calculated based upon your choice
- Even though a blue circle may be around a choice you still need to click on that choice
- Once the selection is correct click the <u>Next</u> button



The next screen will determine if you want to include Branch and State membership to your renewal

- You may select <u>Yes</u> or <u>No</u>
- Your amount due will be calculated based upon your choice
- Even though a blue circle may be around a choice you still need to click on that choice
- Once the selection is correct click the <u>Next</u> button

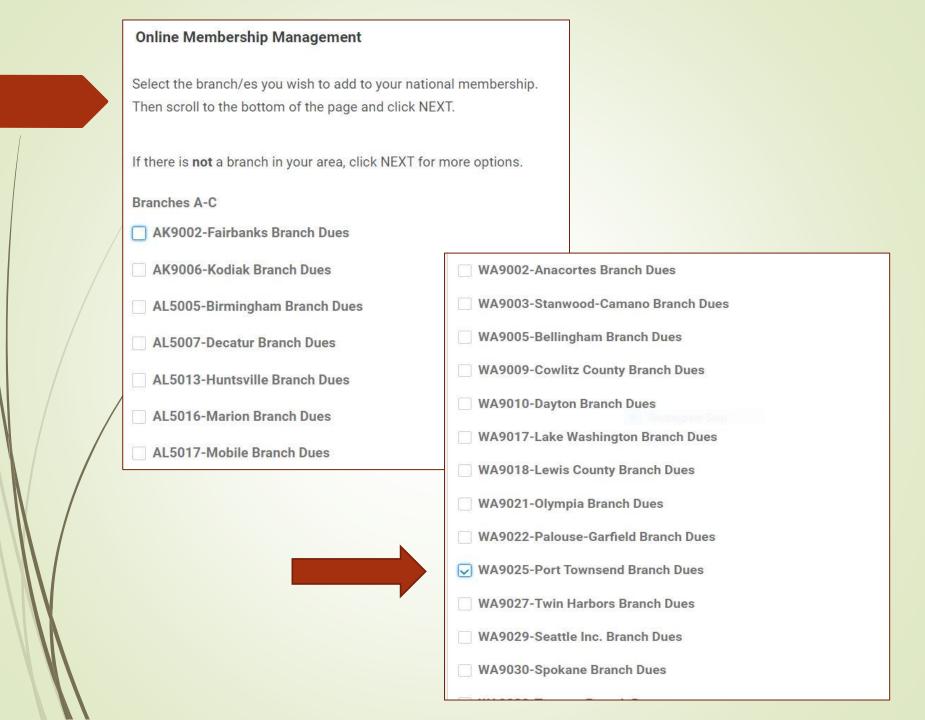


The next screen will show all of the AAUW Branches.

They are in order by the state abbreviation so you will want to scroll down to WA and Port Townsend

WA 9025

- Find your Branch and click on that choice
- The Branch selection will determine the Branch amount due
- Once the selection is correct, scroll to the bottom of the list and click the <u>Next</u> button.



The next screen shows all the AAUW States. They are in order by state abbreviation, so you will want to scroll down to WA

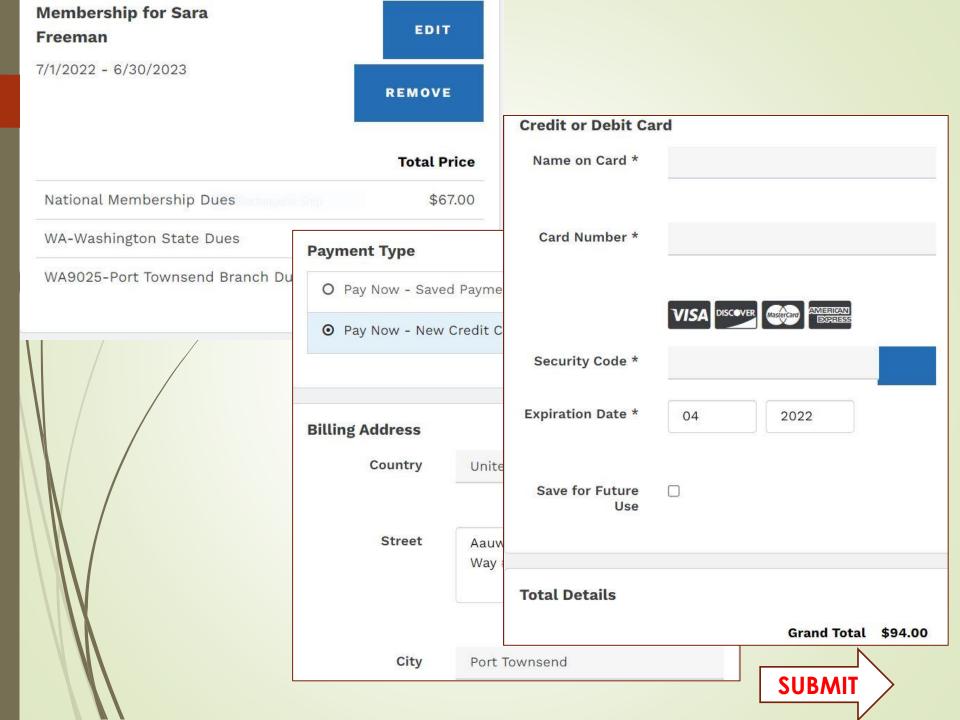
- The State selection will determine the State amount due
- Once the selection is correct click the Next button. You need to scroll to the bottom of the list to see the <u>Next</u> button

Online Membership Management The state(s) associated with the branch membership you selected displays below. If no branch was selected, the following states (CA, C **WA-Washington State Dues** IA, IL, MI, MT, NC, NJ, NM, NY, OR, SC, WA, WI) offer membership accommodations when there is not a branch in your area. Should you WI-Wisconsin State Dues wish to include a state membership in the absence of a local branch, please make your selection, then click next. WV-West Virginia State Dues Select State Memberships AL-Alabama State Dues WY-Wyoming State Dues AR-Arkansas Inc. State Dues **UT-Utah State Dues** AZ-Arizona State Dues CA-California State Dues VA-Virginia State Dues CO-Colorado State Dues CT-Connecticut State Dues Previous Next DC-District of Columbia State Dues

DE-Delaware State Dues

Now you are at the point of paying for the renewal. It is a Shopping Cart

- You need to either complete the payment process or click <u>Remove</u> button to clear the shopping cart.
- It is very important that you look at the amounts for National, State and Local to ensure that they are correct
- Select <u>Pay Now New Credit Card</u> (suggested method of payment)
- This is a secure site and is a typical credit card entry screen
- Once the information has been completed, click <u>Submit</u>
- You will receive an email confirming your renewal



Please contact connect@aauw.org if you have any issues with this new renewal process