

DRAFT May 2019 - Mission-Related Projects Vice President Director

The Mission-Related Projects ~~Vice President~~ Director provides leadership to the School-Based Projects Committee, its programs, and activities. The Committee is comprised of the Co-Chairs of the literacy and math educational projects funded by UWF, Career Day Co-Chairs and the Higher Education Liaison.

The responsibilities of the Mission-Related Projects Vice President are:

1. Attend monthly Board Meetings and Provide Board with monthly updates of the M-R Projects Committee activities as appropriate.
2. Meet with Project Co-chairs at strategic times during the year to facilitate organization, volunteer outreach and coordination
 - a. Update strategic plan for projects to keep up to date with community needs. This may entail starting or ending projects.
3. Appoint Committee Chairs and Co-chairs
4. Meet annually with School Administration and Co-chairs to develop project goals and metrics to measure success.
5. Review all applications for educational projects with regard to purpose, implementation and measurements for success and to make recommendations to the Board for approval and forwarding to UWF for funding.